# Symposium Directions

* Final Presentations will be sent to CRA before or on the Friday before the first symposium.
* In the event of State Symposia:
  + Symposia will be held on April 21st, April 28th or May 5h.
  + Excuse letters are to be submitted to Local Governing Board (LGB) for approval.
  + Approved LGB excuses are due to the Joint Governing Board on March 16th.
    - LGBs will need to send their approved letters and a copy of the student letters to Sean Freeland (sean.freeland@hsc.wvu.edu) before or on March 16th.
  + All re-presentations are to be after April 28, 2018.
    - Judges are to include at least two LGB members, FSC and CRA.
    - Students include
      * those who have been excused from symposium
      * those who were not in compliance with symposium policy
        + failing scores at symposium
        + behavior problems
  + Unexcused absence or leaving event without pre-approval by the March 16th deadline will result in dismissal from program. Student(s) most appeal to LGB.
* In the event of Regional Symposia:
  + Symposia are to be held any time after your region’s state symposium.
  + Symposia are not to be at a school or club symposium, but a Regional Symposium.
  + A CRA will be present as well as other central administration staff.
  + Schedule Regional Symposium with CRAs availability first.