

HSTA Family Code of Conduct

Help Someone to Achieve (HSTA)

- **Be Supportive and lend a helping hand when someone needs it.**
- **Know that we're not alone.**
- **Embrace the HSTA mission as we approach each professional task.**
- **Be open and honest with our co-workers about things which affect the group as a whole.**
- **Remain professional.**
- **Do our best.**
- **Do what has to be done.**
- **Participate! participate! participate!**
- **Make decisions to promote HSTA's success, not personal agenda.**
- **Utilize everyone's unique talents.**
- **Hold each other accountable for our responsibilities.**
- **Be positive!**

Do Not "Dis" Respect

- **Be kind to everyone, even those that are absent.**
- **Treat each individual as we would want to be treated-with respect/fairness/open-mindedness.**
- **Respect others ideas and opinions even if we disagree.**
- **Try to make each other look good, not bad.**

Communication

- **Comment on an idea not a person.**
- **Be positive in expressing our concerns.**
- **Give much thoughts before reactions: consider the effect.**
- **Remain open about new ideas.**

Have Fun

- **Keep our sense of humor alive and active. It will help smooth the potholes along the way.**
- **Be positive about life.**
- **In all you do along the way, have fun.**